

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### WORKSHOP, JULY 17, 2018

The Lafayette County School Board met in workshop session on Tuesday, July 18, 2018 beginning at 5:00 p.m. In attendance were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; Ms. Leenette McMillan-Fredriksson, School Board Attorney; and SRO Jacquelyn Knight. Administrators present were Mrs. Tammi Maund, Director of Finance; Mr. Stewart Hancock, LHS Principal; and Mrs. Alissa Hingson, Director Teaching and Learning Services. The following items were discussed:

#### **School Security Risk Assessments As Required by SB 7026**

Superintendent Edwards reviewed the school security risk assessment for Lafayette School District, Lafayette High School, and Lafayette Elementary School as required by SB 7026. Mr. Robert Hardley, NEFEC, assisted Mr. Edwards in the presentation. The purpose of the Florida Safe Schools Assessment Tool is to provide a risk assessment tool for conducting security assessments for use by school officials at each public school site in the state in order to help school officials to identify threats, vulnerabilities and appropriate safety controls for the schools they supervised. The risk assessment must be submitted to the Dept. of Education Office of Safe Schools by August 1, 2018. Mr. Edwards advised that adjustments to the assessment can be made at a later date. This item will be presented for the School Board's approval at the regular meeting today following the workshop.

#### **Mental Health Assistance Allocation Plan as Required by SB 7026**

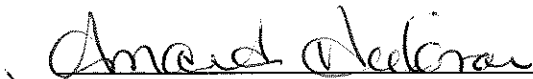
Alissa Hingson, Director of Teaching and Learning Services, reviewed the district's Mental Health Assistance Allocation Plan which is also a requirement of SB 7026. The mental health assistance allocation will provide funding to assist school districts in establishing or expanding school-based


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mental health care. Mrs. Hingson gave an overview of the plan and explained how the funds will be expended. The Mental Health Assistance Allocation Plan is due at the DOE Office of Safe Schools by August 1, 2018 and will be presented for the School Board's approval at their regular meeting today following the workshop.

**Adjournment**

The workshop was adjourned at 5:59 p.m.

  
Amanda Hickman, Chairperson

ATTEST:   
Robert Edwards, Superintendent  
and Secretary to the School Board

# **MINUTES**

## **LAFAYETTE COUNTY SCHOOL BOARD**

### **REGULAR MEETING, JULY 17, 2018**

The Lafayette County School Board convened in regular session, Tuesday, July 17, 2018 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; Ms. Leenette McMillan-Fredriksson, School Board Attorney; LHS SRO Jacquelyn Knight; and LES SRO Jay Harris. Administrators present were Alissa Hingson, Director of Teaching and Learning Services; Tammi Maund, Director of Finance; and Stewart Hancock, LHS Principal.

#### **CALL TO ORDER**

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Taylor McGrew gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### **RECOGNITIONS/PRESENTATIONS**

**RESOLUTIONS** – The School Board adopted a Resolution honoring Tomasa Huerta for her dedicated service to Lafayette School District. Tomasa retired effective January 31, 2018 after serving as a Custodian for a period of twenty (20) years. (Resolution will be typed on a separate page of the official Minute Book)

**LAFAYETTE COUNTY 4-H** – Mrs. Amanda Hickman read a thank you note from Lafayette County 4-H members expressing their appreciation to the School Board for purchasing the 4-H pig at the Suwannee Valley Show and Sale this year. A delicious pound cake was presented as a token of their appreciation and was enjoyed by all.

**1. ADOPTION OF AGENDA**

Mrs. Amanda Hickman noted that there was an addendum to the agenda. Mr. Taylor McGrew moved to adopt the agenda including the addendum. Mrs. Marion McCray gave the second which was unanimously approved.

**2. APPROVAL OF MINUTES**

The Minutes from the June 19, 2018 school board meetings were unanimously approved on a motion by Mr. Jeff Walker and a second by Mr. Darren Driver. (Minutes to be typed in Official Minute Book)

**3. CONSENT ITEMS**

Mr. Taylor McGrew moved to approve the consent agenda as recommended by Superintendent Edwards. Mr. Jeff Walker seconded the motion. The vote for approval was unanimous. These items are listed below:

- 3.01 Approved personnel to transport students for the 2018-2019 school year. (List on file in district office)
- 3.02 Approved 2018-2019 District Parent & Family Engagement Plan. (On file in district office)
- 3.03 Approved 2018-2019 LES Parent & Family Engagement Plan. (On file in district office)
- 3.04 Approved 2018-2019 Master Inservice Plan. (On file in district office)
- 3.05 Approved Agreement with Psychological Services for Schools and Families, LLC to provide school psychological services for the 2018-2019 school year. (Agreement on file in district office)
- 3.06 Approved Contract Between The Florida Learning Alliance, Inc. and Lafayette County School Board to provide a Staff Development Management System. (Contract on file in district office)
- 3.07 Approved Amendment to Agreement Between LCSB and Gaetz Aerospace Institute, Embry-Riddle Aeronautical University. (Agreement on file in district office)

3.08 Adopted 2017-2018 salary schedule for the 2018-2019 school year.

3.09 Approved request for the following students to participate in the dual enrollment program at NFCC for the 2018-2019 school year: John Weston Powers.

#### 4. ACTION ITEMS

4.01 **SCHOOL BOARD APPROVES PERSONNEL RECOMMENDATIONS** – Mr. Darren Driver moved to approve all personnel recommendations as presented by the Superintendent. Mrs. Marion McCray gave the second. The vote for approval was unanimous. These items are listed below:

(1) Personnel Recommendations – Instructional – Approved Cathy Palomino for the position of Instructional Coach at Lafayette High School for the 2018-2019 school year.

(2) Personnel Recommendations – Non-Instructional – Approved the individuals named for Paraprofessional positions at Lafayette High School for the 2018-2019 school year:

Serena McDougle – ESE Paraprofessional

Terri Johnson – ESE Paraprofessional

(3) Personnel Recommendations – Substitute Workers – Approved substitute workers for the 2018-2019 school year:

Substitute Teacher List

Kimberly Adams

Brittany Camille

Vicky Deloney

Priscilla Howard

Angela King

Kathy McCray

Lisa Primm

Sharon Shasteen

Dixie Tanner

LeeAnn Dedge

Maureen Boatright

Dale Croft

Johnathan Gilliam

Lisa Hunt

Donna Krieger

Carolynne Mora

Jonathan Reiner

Tonya Shiver

Carl Venable

Kayla Bolen

Deborah Dansby

Jacqueline Hart

Melissa Keen

Alex Lira

Georgianna O'Steen

Rebecca Ross

Danielle Sims

Christine Vervisch

Sherry Byrd

Kay Dawson

Susan Hatch

Sue Kerby

Donna Massey

Linda Plymel

Kimberly Schultz

Dana Swords

Gwen Watkins

Substitute Custodial List

Maritza Acosta

Kay Bird

Jacob Hutchins

Alex Lira

Donna Massey

Rebecca Ross

Substitute Lunchroom Worker List

Maritza Acosta    Andrea Smith

Sherry Byrd        Joyce Peterson

Lisa Hunt

Melissa Keen

Rebecca Ross

Sharon Shasteen

Substitute Bus Driver List

Steven Hill

Substitute Maintenance Worker List

Tommy Dorsey

Kevin Koon  
Donna Massey

Kevin Koon  
Jacob Hutchins

(4) Personnel Recommendations – Volunteer Coaches/Assistants – Approved volunteer coaches/assistants for the 2018-2019 school year:

Macayla Blawn – Girls Soccer	Andrea Bonifide – Softball	Holly Braswell – Majorettes
Micah Byrd – Baseball	Sydney Shows Byrd – Softball	Tommy Chambers – Football/Softball
Tyler Chancy – Football/Softball	Jason Chandler – Football	Paris Edwards – Basketball
Tim Fleming – Football	Darby Guyton – Volleyball	Chad Hempstead – Football
Chuck Hewett – Baseball	Amelia Hill Basketball/Volleyball	Jerry Hill – Basketball
Lee Jones – Basketball	Robbie Kerby – Golf	Andy Lamb – Football
Lance Lamb – Softball	Lydia Land – Volleyball	Alex Lira – Boys Soccer
Ryan Koon – Football	Taylor McGrew – Basketball	Jared Moseley – Softball/JV Football
Antonio Negrete – Soccer	Larry O’Steen – Softball	Matt Pearson – Football
Chan Perry – Baseball	Herbert Perry – Baseball	Tiffany Perry – Majorettes
Jose Resendiz-Becerra-Soccer	Matthew Tompkins – Softball	Cameron Smith–Football/JV Basketball
Patricia Tovar – Soccer	Tomas Tovar – Soccer	Ryan Vervisch – Soccer
Jason Yetton – Softball		

(5) Personnel Recommendations – Administrative – Approved Gerald Powers for the Director of Safety & Mental Health position for the 2018-2019 school year.

(6) Resignations – Accepted resignations from the following employees: Sarah Hill, Bus Driver, effective July 16, 2018; and James Fike, LHS Teacher, effective immediately.

**4.02 SCHOOL BOARD APPROVES TECHNOLOGY PLAN** – The 2017-2022 Lafayette School District

Technology Plan was reviewed and unanimously approved following a motion by Mr. Jeff Walker and a second by Mrs. Marion McCray. (Technology Plan on file in district office)

**4.03 REVISIONS TO STUDENT PROGRESSION PLAN** – Revisions to the Student Progression Plan

were presented for the Board’s review and approval for advertising. The revisions were unanimously approved for advertising on a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver. A public hearing will be held on this matter at the next regular school board meeting. (Student Progression Plan on file in district office)

- 4.04 **FADSS MEMBERSHIP DUES APPROVED** - Mr. Taylor McGrew moved to approve payment of the Florida Association of District School Superintendents membership dues for 2018-2019, in the amount of \$4,819.00. Mr. Darren Driver gave the second. The vote for approval was unanimous.
- 4.05 **FSBIT SAFETY INSPECTION REPORTS** - The school district's 2017-2018 Florida School Boards Insurance Trust Safety Inspection Reports were reviewed and discussed. Following review and discussion, Mrs. Marion McCray moved to approve the FSBIT Safety Inspection Reports. Mr. Jeff Walker gave the second. The vote for approval was unanimous. (FSBIT Inspection Reports on file in district office)
- 4.06 **SREF INSPECTION REPORTS** – The 2017-2018 SREF Inspection Reports for Lafayette School District, as prepared by Fire Prevention Specialist, Inc., were presented for the School Board's review and approval. Following discussion, Mrs. Marion McCray moved to approve the SREF Inspection Reports for 2017-2018. Mr. Darren Driver gave the second which was unanimously approved. (SREF Inspection Reports on file in district office)
- Superintendent Edwards stated that he will provide board members with a list of the corrective actions taken to address the deficiencies cited in the FSBIT and SREF Inspection Reports.
- 4.07 **NEW SCHOOL BOARD POLICY AND REVISIONS/UPDATES APPROVED FOR ADVERTISING** – After discussion, Mr. Taylor McGrew moved to approve the following new policy and policy revisions for advertising: (1) New school board policy – *Medical Marijuana*; (2) Revisions/updates to the following policies – *Instructional Materials Selection*; and *Hospitality Funds*. Mr. Darren Driver gave the second, which was unanimously approved. The School Board will conduct a public hearing on this matter at the next regular board meeting, August 21, 2018. (School Board Policies on file in district office and district website)

- 4.08 SCHOOL BOARD APPROVES TRIP REQUESTS** – The trip requests described below were unanimously approved after a motion by Mr. Darren Driver and a second by Mr. Jeff Walker: (1) *LHS Cheerleaders to attend Cheer Camp at Valdosta State University, July 22-25, 2018;* (2) *LHS Football Team to participate in FCA Football Camp in Starke, FL, July 16-18, 2018.*
- 4.09 FUNDRAISER REQUESTS APPROVED** – A list of fundraiser requests submitted by the Sixth Grade Class Sponsors and LHS Golf program were unanimously approved on a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray. (List of fundraising activities on file in district office)
- 4.10 SCHOOL RISK ASSESSMENT FOR LAFAYETTE SCHOOL DISTRICT, LHS, & LES** – Mr. Jeff Walker moved to approve School Risk Assessments for Lafayette School District, LES, and LHS as presented in the workshop held prior to the meeting. Mr. Darren Driver gave the second. The vote for approval was unanimous.
- 4.11 MENTAL HEALTH ASSISTANCE ALLOCATION PLAN** – The Mental Health Assistance Allocation Plan was unanimously approved after a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray.
- 4.12 SCHOOL BOARD HEALTH INSURANCE AND ANCILLARY BENEFITS FOR 2018-2019** – Mr. Lance Braswell, Insurance Agent, met with the School Board regarding the district's employee health insurance renewal and ancillary benefits for 2018-2019. Mr. Braswell discussed changes in the ancillary benefit programs for district employees. The current carrier UNUM is not renewing their dental contract for this year because of changes in their relationship with United Concordia. Mr. Braswell felt it was a good time to quote all lines of business with MetLife, Florida



Blue, and Lincoln. Florida Blue came back with the lowest quote. Mr. Braswell explained that this would help from a service standpoint as it will streamline the billing by having it packaged with the same company as the health insurance and it would be easier for the employees having one company name to remember when they visit their providers. Mr. Braswell stated that he would have the renewal numbers on the health insurance by the August 21 school board meeting and asked for the School Board's approval to move everything to Florida Blue at the renewal. Mr. Jeff Walker moved to approve the request. Mrs. Marion McCray gave the second. The vote for approval was unanimous. (Insurance information on file in district office)

**4.13 SCHOOL BOARD APPROVES TENTATIVE BUDGET FOR ADVERTISING** – The 2018-2019 Tentative Budget was presented by Tammi Maund, Director of Financial Services. Following discussion, the 2018-2019 Tentative Budget and Millage Rate was unanimously approved for advertising following a motion by Mr. Darren Driver and a second by Mr. Jeff Walker. The first public budget hearing is scheduled for Tuesday, July 31, 2018 beginning at 6:00 p.m. (Budget information on file in district office)

**4.14 BILLS APPROVED FOR PAYMENT** – On a motion by Mr. Darren Driver and a second by Mr. Jeff Walker, the bill list was unanimously approved for payment. (Bill list on file with Supplemental Minutes)

**4.15 BUDGET AMENDMENTS** – There were no budget amendments today.

## **5. ITEMS FOR INFORMATION**

5.01 Principal's Monthly Financial Report on Internal Funds.

5.02 Budget Time Line. On Tuesday, July 31, 2018 at 6:00 p.m., the School Board will hold a public hearing to adopt the tentative millage and budget for the 2018-2019 school year. The public hearing to adopt the final millage and budget will be on Thursday, September 6, 2018 at 6:00 p.m.

5.03 LES Grade level Chairpersons for the 2018-2019 school year.

5.04 Purchase Orders.

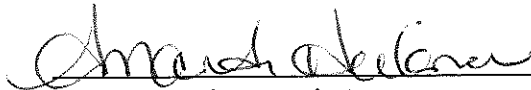
5.05 Financial Statement.

**6. CITIZEN INPUT**


Mr. Charlie McGraw and Ms. Sheila Bowers addressed the School Board regarding a controlled open enrollment decision.

**ADJOURNMENT**

With business complete, Mrs. Amanda Hickman declared the meeting adjourned at 7:25 p.m.

  
Amanda Hickman, Chairperson

ATTEST:

  
Robert Edwards, Superintendent  
and Secretary to the School Board