

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### WORKSHOP, JULY 15, 2014

The Lafayette County School Board held a workshop on Tuesday, July 15, 2014 beginning at 5:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Reba Trawick, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### **Vicky Noling, Pharm.D. Meets with School Board**

Vicky Noling, Pharm.D., with North Florida Pharmacy of Mayo, met with the School Board concerning employee influenza immunizations. Mrs. Noling proposed that the School Board allow North Florida Pharmacy of Mayo to offer the flu immunizations to employees this upcoming school year. She explained that Florida Law now allows pharmacists to administer certain immunizations. Influenza vaccine is one of the allowed vaccines. Mrs. Noling stated that they would provide the vaccine and bill the employee's insurance, resulting in no cost to the school district. They would come to the schools to give the vaccinations or employees could come to the pharmacy at their convenience. She added that this would take a burden off school nurses.

Mrs. Noling further explained that this could also be a fundraiser for first-aid supplies or other items needed by our schools. Parents and/or other non-school employees could come to the pharmacy for their flu shot and NFP would bill their insurance. North Florida Pharmacy would donate \$4.00 to the school of your choice, LES or LHS. These funds could be used in the nursing department or in any area that the school board approves. The Superintendent and School Board thanked Mrs. Noling and advised that they would take her proposal into consideration. The School Board will make a decision on this proposal at their August 19, 2014 school board meeting.

**2014-2015 Budget**

The workshop continued with discussion about the 2014-2015 budget. Tammi Maund, Finance Director, briefly reviewed the tentative revenue and appropriations for 2014-2015. The tentative budget time lines were also discussed. She explained that the Department of Education has until July 19, 2014 to certify the required local effort millage rates. Mrs. Maund added that as soon as the rates are received and the budget is finished, she will get a copy to each board member to review. The school board will meet on Thursday, July 17, 2014 at 6:00 p.m. to approve the tentative budget for advertising. The first Public Budget Hearing to adopt the tentative millage and budget is scheduled for Tuesday, July 29, 2014 at 6:00 p.m.

**Other Concerns**

***LES Principal's Financial Report*** – In regard to the LES Principal's Financial Report on Internal Funds, Mrs. Amanda Hickman asked if the ending fund balance for a particular grade level remains at that level or moves up with the class to the next grade level. Danny Glover, LES Principal, stated that the ending fund balance stays at that grade level; it does not move up with the class. It was noted that ending fund balances at the middle and high school level move up with the class each year.

***LES School Grade Improves to a B*** – Mr. Glover reported that the school grade for Lafayette Elementary School improved from a C to a B this year. Mr. Glover, along with the Superintendent and School Board, commended and congratulated both staff and students for their hard work and dedication in making this improvement.

***Class Size*** – Superintendent Edwards reported that he and the school principals reviewed all student transfer requests before submitting them for board approval. He stated that everything looked

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alright as far as class size requirements. Mr. Glover reported that we currently have 125 students registered for kindergarten which will require six (6) teachers. Mr. Glover also informed the Board that we will serve 40 students in the VPK Program at LES this year. He added that there are two (2) remaining slots to be filled.


**Adjourn**

With all items discussed, the workshop the workshop was adjourned at 5:40 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### REGULAR MEETING, JULY 15, 2014

The Lafayette County School Board convened in regular session, July 15, 2014 beginning at 6:00 p.m.

Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson;

Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member;

Mrs. Reba Trawick, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Driver gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### CITIZEN INPUT

There was no citizen input today.

#### RECOGNITIONS/PRESENTATIONS

**RESOLUTIONS** – The School Board adopted Resolutions honoring the employees named below for their dedicated service to Lafayette School District:

***Janis Land*** – Retired from Lafayette School District at the end of the 2013-2014 school year after serving as an educator in the State of Florida for 39 years, 36 of which were spent in Lafayette County.

***Karen Byrd*** – Retired from Lafayette School District effective June 30, 2014 after serving as a teacher in Lafayette County for 19 years. Prior to her teaching career, Karen served as a Teacher Aide and Secretary for the school district for 8 years.

(Resolutions will be typed on a separate page in the official Minute Book)

**FCAT/EOC RECOGNITIONS** – The following students were recognized and congratulated by the Superintendent and School Board for their outstanding achievement on the 2014 FCAT:

*Brannan Lamb and Mallory McCray – achieved a perfect score on FCAT 2.0 Mathematics*  
*Yasmine Carreno – achieved a perfect score on FCAT 2.0 Science*

### **1. ADOPTION OF AGENDA**

The agenda was unanimously adopted on a motion by Mr. Darren Driver and a second by Mr. Tim Pearson.

### **2. APPROVAL OF MINUTES**

The Minutes of the June 17 and June 30, 2014 school board meetings were unanimously approved following a motion by Mr. Tim Pearson and a second by Mr. Darren Driver. (Minutes to be typed in official Minute Book)

### **3. CONSENT ITEMS**

The consent agenda, as recommended by Superintendent Edwards, was unanimously approved following a motion by Mrs. Reba Trawick and a second by Mr. Darren Driver. These items are described below:

- 3.01 Personnel: (a) Recommendations – Non-Instructional – Approved Larry Bird for a bus driver position for the 2014-2015 school year.

Approved Frank Cook for the part-time Custodian position at Lafayette High School for the 2014-2015 school year.

Approved the following employees to work on an “as needed” basis in maintenance and/or custodial during fall and spring breaks and summer for the 2014-2015 school year: Mike Harris, Derek Garland, Tomasa Huerta, Suzette DeGroff, Jimmy Blankenship, Debbie Lawson, Catherine Pressley, Margaret Castillo, Dana George, Frank Cook.

Recommendations – 2014-2015 Substitute Worker Lists – Approved substitute workers for the 2014-2015 school year. (List of substitutes on file in district office)

Recommendations – Volunteer Coaches/Helpers – Approved volunteer assistant coaches/helpers for the 2014-2015 school year. (List on file in district office)

- 3.02 Approved personnel to transport students for the 2014-2015 school year. (List on file in district office)
- 3.03 Approved District Implementation Guide for Section 504. (On file in district office)
- 3.04 Adopted 2013-2014 salary schedule for the 2014-2015 school year.
- 3.05 Approved requests for the following students to attend school in Lafayette County for the 2014-2015 school year: Kenzie Lancaster, Zander Lancaster, Caitlyn Lauren Simmons, Jayce Fike, Jasmine Yetton, Tyler Bieksza, Elijah Bieksza, Kelan Drawdy, Brian Keen, Bryce Phelps, Austin Phelps, Alyssa Lancaster, Garrett Lancaster, Coley Hingson, Hayden Hingson, Melanie Boligan, Alex Boligan, Anna Evans, Caleb Evans, Taylor Swindell, Katie Fletcher, Silas Fletcher, Garrett Taylor, Gavin Taylor, Hailey Dean, Alexander Price, Leesa price, Jewelyana Lira, Bryon Shane Harris, Caleb Newson, Justin Gilbert, Jacob Sowers, Kaylin Kirk, Clint Wainwright, Morgan Villanuava, Eli Morgan, Jake Jackson, Catherine Herron, Emma Arnold, Kirby Lawson, Shawn Osborn, Lyllian Stout, Hannah Jackson, Bethany Jackson, Isabella Jackson, Dillan Hillwig, Wyatt Hillwig, Jackson Powers, Holden Richardson, Harmony Richardson, Hyatt Richardson, Havyn Richardson, Arron Sanchez, William Grant Fletcher, Reagan Lee Fletcher, David Alexander Fletcher.
- 3.06 Approved request for Cynthia Posada to participate in the dual enrollment program at NFCC for the 2014-2015 school year.
- 3.07 Approved request for the following students to attend school in Suwannee County for the 2014-2015 school year: Jerry Caden Coker, Casidy Leann Coker.
- 3.08 Approved request for Edward Perry Lashley to attend school in Columbia County for the 2014-2015 school year.

#### **4. ACTION ITEMS**

- 4.01 **SCHOOL BOARD APPROVES VIP AGREEMENT WITH EDGENUITY, INC.** – Following discussion, Mrs. Reba Trawick moved to approve the Virtual Instructional Program with

Edgenuity, Inc. Mr. Tim Pearson gave the second. Motion carried unanimously. (Agreement on file in district office)

- 4.01 **PUBLIC HEARING – SCHOOL BOARD POLICIES** - At 6:30 p.m., Chairperson Amanda Hickman stated that the School Board would now hold a public hearing in order to consider approval of the following, as advertised: (1) New school board policies - *Deferred Retirement Option Program (DROP); Electronic Funds Transfers; Competitive Sales*; (2) Revisions/updates to various school board policies based on legislative changes and to reflect editorial, grammatical, and citation edits. The public hearing was conducted with no public comment. Mr. Jeff Walker moved to approve the new policies and revisions/updates, as advertised. Mr. Tim Pearson seconded the motion, which was unanimously approved. The regular meeting resumed at this time. (School Board Policy Manual on file in district office)
- 4.02 **LES PARENT/STUDENT HANDBOOK** – The 2014-2015 LES Parent/Student Handbook was unanimously approved on a motion by Mrs. Reba Trawick and a second by Mr. Tim Pearson. (Handbook on file in district office)
- 4.03 **SSDCC RESOLUTION AND MEMBERSHIP DUES APPROVED FOR 2014-2015** - Mr. Darren Driver moved to approve the Small School District Council Consortium Resolution authorizing participation in the SSDCC for 2014-2015 and payment of membership dues in the amount of \$2,850.00. Mr. Jeff Walker gave the second. Motion carried unanimously. (Resolution on file in district office)
- 4.04 **FSBA SMALL DISTRICT COUNCIL DUES APPROVED** – Payment of the 2014-2015 Florida School Boards Association Small District Council dues, in the amount of \$250.00, was unanimously approved on a motion by Mrs. Reba Trawick and a second by Mr. Jeff Walker.

- 4.05 **MASTER INSERVICE PLAN APPROVED BY SCHOOL BOARD** – The 2014-2015 Master Inservice Plan developed by the North East Florida Educational Consortium was unanimously approved following a motion by Mr. Tim Pearson and a second by Mr. Darren Driver. (MIP on file in district office)
- 4.06 **SCHOOL BOARD APPROVES EQUITY REPORT** – The 2013-2014 Annual Equity Report was presented for the Board’s review and approval. Following discussion, Mrs. Reba Trawick moved to approve the Equity Report. Mr. Darren Driver gave the second. The vote for approval was unanimous. (Equity Report on file in district office)
- 4.07 **TRIP REQUESTS APPROVED** – Mrs. Reba Trawick moved to approve the following trip requests: (1) 7 on 7 Lowndes High School in Valdosta, GA, July 23, 2014; (2) 7 on 7 Tournament at Brookwood School in Thomasville, GA, July 26, 2014. Mr. Darren Driver seconded the motion, which was unanimously approved.
- 4.09 **REVISIONS TO STUDENT PROGRESSION PLAN** – This item was withdrawn from the agenda and will be presented for the School Board’s consideration at the August 19, 2014 school board meeting.
- 4.10 **ANNUAL SCHOOL HEALTH REPORT APPROVED** - The 2013-2014 Annual School Health Services Report was presented and reviewed by Melissa Pearson, Community Health Nursing Supervisor. Following discussion, Mr. Jeff Walker moved to approve the 2013-2014 Annual School Health Services Report. Mr. Darren Driver gave the second. The vote for approval was unanimous. (School Health Report on file in district office)



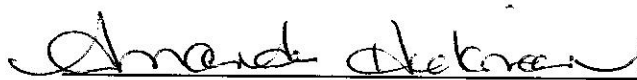
- 4.11 **BILLS APPROVED FOR PAYMENT** – The bill list was unanimously approved for payment after a motion by Mrs. Reba Trawick and a second by Mrs. Amanda Hickman. (Bill list on file with Supplemental Minutes)
- 4.12 **BUDGET AMENDMENTS APPROVED** – There were no budget amendments.

**5. ITEMS FOR INFORMATION**

- 5.01 Principal's Monthly Financial Report on Internal Funds.
- 5.02 2014-2015 Budget Time Line.
- 5.03 Purchase Orders.
- 5.04 Financial Statement.

**ADJOURNMENT**

With business complete, the meeting was adjourned on a motion by Mr. Jeff Walker and a second by Mr. Darren Driver.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board

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**LAFAYETTE COUNTY SCHOOL BOARD**  
**SPECIAL SESSION, JULY 17, 2014**

The Lafayette County School Board convened in special session Thursday, July 17, 2014 at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice Chair; Mr. Darren Driver, Member; and Mrs. Reba Trawick, Member. Mr. Jeff Walker, Member, joined the meeting via telephone. Ms. Leenette McMillan-Fredriksson, School Board Attorney, was absent.

**CALL TO ORDER**


Mrs. Amanda Hickman called the special session to order at 6:00 p.m.

**2014-2015 TENTATIVE BUDGET APPROVED FOR ADVERTISING**

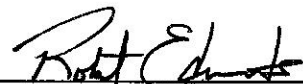
The 2014-2015 Tentative Budget was presented by Superintendent Edwards and Tammi Maund, Director of Financial Services. Following discussion, the 2014-2015 Tentative Budget and Millage Rate was unanimously approved for advertising following a motion by Mr. Tim Pearson and a second by Mr. Darren Driver. The first public budget hearing is scheduled for Tuesday, July 29, 2014 beginning at 6:00 p.m. (Budget information on file in district office)

**ADJOURN**

With business complete, the meeting was adjourned following a motion by Mr. Tim Pearson and a second by Mr. Darren Driver.

  
Amanda Hickman, Chairperson

ATTEST:

  
Robert Edwards, Superintendent  
and Secretary to the School Board

# **MINUTES**

## **LAFAYETTE COUNTY SCHOOL BOARD**

### **PUBLIC HEARING, JULY 29, 2014**

The Lafayette County School Board held their first public hearing on the 2014-2015 budget on Tuesday, July 29, 2014 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice Chair; and Mr. Jeff Walker, Member. Mr. Darren Driver and Mrs. Reba Trawick joined the meeting via telephone. Ms. Leenette McMillan-Fredriksson, School Board Attorney was not present.

#### **CALL TO ORDER**

Chairperson Amanda Hickman called the public hearing to order at 6:00 p.m. Mrs. Hickman conducted the meeting and explained the details of the millage rates, the budget as advertised, and the proposed Capital Outlay expenditures for the 2014-2015 school year. (A copy of this information is on file in the district office and with Supplemental Minutes)

#### **TENTATIVE MILLAGE RATES APPROVED AS ADVERTISED**

- ✓ The tentative Required Local Effort rate of 4.9040 mills was unanimously approved on a motion by Mr. Tim Pearson, with a second by Mr. Jeff Walker.
- ✓ On a motion by Mr. Jeff Walker and a second by Mr. Darren Driver, the tentative Discretionary rate of .7480 mills was unanimously approved.
- ✓ The tentative Capital Outlay rate of 1.5000 mills was unanimously approved following a motion by Mr. Tim Pearson and a second by Mr. Jeff Walker.

#### **SCHOOL BOARD APPROVES RESOLUTIONS**

Mr. Tim Pearson moved to approve the following Resolutions:

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*Resolution Number 15-01 regarding adoption of tentative millage rates for 2014-2015; and Resolution Number 15-02 regarding adoption of tentative budget for 2014-2015.* Mr. Darren Driver gave the second. The vote for approval was unanimous. (Resolutions on file in district office)

**TENTATIVE BUDGET APPROVED AS ADVERTISED**

The tentative budget, as advertised for the 2014-2015 school year, was unanimously approved on a motion by Mr. Tim Pearson, with a second by Mr. Jeff Walker.

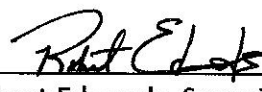
**DATE & TIME FOR FINAL PUBLIC HEARING**

Following a motion by Mr. Jeff Walker and a second by Mr. Tim Pearson, the final public budget hearing was set for Monday, September 8, 2014 at 6:00 p.m.

**ADJOURN**

With business complete, Mr. Tim Pearson moved to adjourn the hearing. Mr. Jeff Walker gave the second. Motion carried unanimously.

  
Amanda Hickman, Chairperson

ATTEST:   
Robert Edwards, Superintendent  
and Secretary to the School Board