

# **MINUTES**

## **LAFAYETTE COUNTY SCHOOL BOARD**

### **REGULAR MEETING, JULY 21, 2016**

The Lafayette County School Board convened in regular session, Thursday, July 21, 2016 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member, Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### **CALL TO ORDER**

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Taylor McGrew gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### **RECOGNITIONS/PRESENTATIONS**

**RESOLUTION** – The School Board adopted a Resolution honoring **Mary Anne McCray** for her dedicated service to Lafayette School District. Mrs. McCray retired from Lafayette School District at the end of the 2015-2016 school year after having served as an educator in the State of Florida for 35 years, 30 of which were spent in Lafayette County.

(Resolution will be typed on a separate page of the official Minute Book)

**FFA STATE CHAMPIONS** – The Superintendent and School Board welcomed FFA State Winners along with Chad and Tori Lyons, FFA Advisors. The following students were recognized and congratulated for their outstanding achievement at the FFA State Convention held in Orlando last month:

#### **High School Dairy Evaluation State Champion Team Members**

Ainsley Peterson      Camryn Warner  
Carrigan Buchanan    Garrett Greaves

Middle School Livestock Evaluation State Champion Team Members

Hailey Peterson	Blake Adams
Jackson Powers	Coby D'elia

Freshman Parliamentary Procedure State Champion Team Members

Gabrielle Perry	Sarah Swindell	Hannah McCray
Taylor Revels	Flor Santiago	James Gay
Grace Jackson	Landry Driver	Shade Hewitt

**CITIZEN INPUT**

Mr. Earnest Raines, President of the Madison Branch NAACP, addressed the School Board concerning employment equity for minorities. Superintendent Edwards stated that the district is working to address this issue and added that he would be happy to meet with Mr. Raines to further discuss this matter.

**1. ADOPTION OF AGENDA**

Mrs. Hickman noted the following changes/additions to the agenda:

- (1) *Consent Item 3.01 Recommendations – Substitute Teachers* - add Frances Bennett to the list of Substitute Teachers for the 2016-2017 school year.
- (2) *Consent Item 3.14* – add Zeela Platt to the list of students requesting permission to attend school in Lafayette County for 2016-2017.
- (3) Addition to Action Items – Request for Cheerleaders to attend Cheer Camp in Lakeland, Florida.

Mrs. Hickman added that there was an addendum to the regular agenda. She then asked for a motion to adopt the agenda including the changes and addendum as noted. With the changes above being noted, Mr. Taylor McGrew moved to approve the agenda. Mrs. Marion McCray gave the second. The agenda was unanimously adopted by the School Board.

## **2. APPROVAL OF MINUTES**

The Minutes of the June 21 and June 30, 2016 school board meetings were unanimously approved following a motion by Mr. Darren Driver and a second by Mr. Jeff Walker. (Minutes to be typed in official Minute Book)

## **3. CONSENT ITEMS**

The consent agenda, as recommended by Superintendent Edwards, was presented for the School Board's approval. Mrs. Marion McCray moved to approve the consent agenda as recommended by the Superintendent. Mr. Darren Driver gave the second. Motion carried unanimously. These items are listed below:

- 3.01 Personnel: (a) Recommendations - Instructional – Approved Tim Hanson for the Teacher on Special Assignment (Dean) position at Lafayette High School for the 2016-2017 school year.

Approved Gwen Vann for the ESE Inclusion teaching position at Lafayette Elementary School for the 2016-2017 school year.

Approved Tammy Flowers for a teaching position (Fifth Grade) at Lafayette Elementary School for the 2016-2017 school year. This is a one year position.

Approved Mark Beach for a teaching position (Middle School Science) at Lafayette High School for the 2016-2017 school year.

Recommendations – Non-Instructional – Approved Shatara Blake for the Voluntary Pre-Kindergarten Paraprofessional position at Lafayette Elementary School for the 2016-2017 school year. This is a full-time nine month position.

Recommendations – 2016-2017 Substitute Worker Lists – Approved substitute workers for the 2016-2017 school year. (List of substitute workers on file in district office)

Recommendations – 2016-2017 Volunteer Coaches/Assistants – Approved volunteer assistant coaches/helpers for the 2016-2017 school year. (List of volunteer coaches/helpers on file in district office)

- 3.02 Approved personnel to transport students for the 2016-2017 school year. (List on file in district office)

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- 3.03 Approved District Parent Involvement Plan. (On file in district office)
- 3.04 Approved LES Parent Involvement Plan. (On file in district office)
- 3.05 Approved 2016-2017 Master Inservice Plan. (On file in district office)
- 3.06 Approved Agreement with Psychological Services for Schools and Families, LLC to provide school psychological services for the 2016-2017 school year. (On file in district office)
- 3.07 Approved Contractual Agreement for Behavioral Services with Kim Lucker-Greene of Behavioral Solutions Consulting. (On file in district office)
- 3.08 Approved Physical Therapy Services Agreement with Palmer Physical Therapy, LLC. (On file in district office)
- 3.09 Approved Contractual Agreement between LCSB and District School Board of Madison County on behalf of North Florida Career Pathways Consortium. (On file in district office)
- 3.10 Approved Contract with School Board of Putnam County on Behalf of The North East Florida Educational Consortium to Provide Virtual Instruction Program (VIP) Services for the 2016-2017 school year. (On file in district office)
- 3.11 Approved Agreement with Amy Parker Therapy Services to provide Occupational Therapy Services for the 2016-2017 school year. (On file in district office)
- 3.12 Approved Articulation Agreement with Tallahassee Community College for the 2016-2017 school year. (On file in district office)
- 3.13 Adopted 2015-2016 salary schedule for the 2016-2017 school year.
- 3.14 Approved requests for the following students to attend school in Lafayette County for the 2016-2017 school year: Grant Fletcher, Reagan Fletcher, Alex Fletcher, Bryce Phelps, Garrett Hunt, Harvey Lashley, Brycen Lashley, Sarah Swindell, Ethan Pittman, Aiden Pittman, Tyler Herron, Hayden Herron, Hunter Herron, Austin Herron, Bryson Herron, Kelsey Lacy, Calista Lacy, Nickalis Lacy, Leonard "Trey" Galbraith, Kerrington Galbraith, Anna Evans, Caleb Evans, Dillan Hillwig, Wyatt Hillwig, Zeela Platt.
- 3.15 Approved requests for the following students to attend school in Suwannee County for the 2016-2017 school year: Jonathan Delgado, Johan Delgado.
- 3.16 Approved requests for the following students to participate in the dual enrollment program at NFCC for the 2016-2017 school year: Haley Shiver, Taylor Revels.

- 3.17 Approved Agreement Between Independent Training for the Blind And Lafayette County School Board. (On file in district office)

**4. ACTION ITEMS**

- 4.01 **SCHOOL BOARD CONDUCTS PUBLIC HEARING** – At 6:30 p.m. Chairperson Amanda Hickman declared that the School Board would go into a public hearing to consider approval of revisions to: (1) *Student Progression Plan*, as advertised; (2) School Board Policy – *Bullying and Harassment*, as advertised. The public hearing was held at this time. Following discussion, with no concerns/comments being expressed, Mrs. Marion McCray moved to approve, as advertised: Revisions to the *Student Progression Plan*; and Revisions to School Board Policy – *Bullying and Harassment*. Mr. Darren Driver gave the second. Motion carried unanimously. The regular meeting resumed at this time. (Student Progression Plan and School Board Policies on file in district office)
- 4.02 **LES PARENT/STUDENT HANDBOOK APPROVED** - The 2016-2017 LES Parent/Student Handbook was presented for the School Board's approval. Following discussion, Mrs. Marion McCray moved to approve the LES Parent/Student Handbook for the 2016-2017 school year. Mr. Jeff Walker gave the second. The vote for approval was unanimous. (LES Parent/Student Handbook on file in district office)
- 4.03 **SCHOOL BOARD APPROVES INTERNAL ACCOUNTS PROCEDURES** – Internal Accounts Procedures for LES and LHS were reviewed by the School Board. Board members had several questions/concerns regarding Guidelines for Class Dues. Superintendent Edwards stated that he would talk with Stewart Hancock, LHS Principal, to make sure class and club sponsors are informing parents as to how these funds will be used. Board members also felt

that there should be a standard procedure outlining how any remaining senior class funds are spent. Following discussion, Mr. Jeff Walker moved to approve LES and LHS Internal Accounts Procedures. Mrs. Marion McCray gave the second, which was unanimously approved. (Internal Accounts Procedures on file at LES, LHS, and district office)

4.04 **PARENT APPROVED TO TRANSPORT STUDENTS** – Superintendent Edwards recommended that Kasey Johnson be approved to transport students (cheerleaders) for the 2016-2017 school year. Mrs. Johnson is the parent of a cheerleader and has agreed to help transport cheerleaders to away games, etc. Mr. Edwards stated that his recommendation is contingent upon Mrs. Johnson having a satisfactory driver's license record check and the appropriate insurance coverage. Mrs. Johnson has been advised of these requirements. On a motion by Mr. Jeff Walker and a second by Mr. Darren Driver, the Superintendent's recommendation was unanimously approved.

4.05 **SCHOOL BOARD APPROVES FUNDRAISER REQUESTS** – A list of fundraiser requests submitted by the ESE Department and the FBLA was presented for School Board approval. Mr. Jeff Walker moved to approve the fundraiser requests. Mrs. Marion McCray gave the second. The vote for approval was unanimous. (List of fundraising activities on file in district office)

4.06 **GUARD911 ALERT SYSTEM MASTER SERVICE AGREEMENT** – Superintendent Edwards talked with the School Board concerning the Guard911 Alert System Master Service Agreement as recommended by Mr. Marc Land, Lafayette County Emergency Management Director. Mr. Edwards explained that the Guard911 Alert System is an emergency response

system that autodial 911 and activates a Social Protection Network ("Hero911 Network") of voluntary law enforcement officers for awareness and appropriate immediate response to armed intrusions and active shooter incidents at the Customer's Protected Location. The goal of the system is to increase the response force and to reduce the response time of Law Enforcement Officers to the scene of an armed intrusion/active shooter threat by utilizing the Hero911 Network. Officers within the specified region in the vicinity of the emergency are notified via the system. Regions are established through the use of "geo-fences" that are custom-created around the fixed Protected Location. The system works by giving authorized users at the Protected Location access to a mobile device application containing the Guard911 Alert feature. Mr. Edwards stated that Lafayette Emergency Management will pay the setup fee and the subscription fee for the first two years of service. He added that Marc Land has agreed to meet with staff during preplanning week to explain how the system works. During discussion of the Agreement – Terms and Conditions, School Board Attorney, Leenette McMillan-Fredriksson, recommended that Item No. 15 (Applicable Law; Jurisdiction; Venue) be changed to state that this Agreement shall be governed by the internal laws of the State of Florida, rather than the State of Illinois, and jurisdiction and venue for enforcement of this Agreement shall lie in Lafayette County, Florida. Following discussion, Mrs. Marion McCray moved to approve the Guard911 Alert System Master Service Agreement with the change as recommended by Ms. McMillan-Fredriksson. Mr. Jeff Walker gave the second. The vote for approval was unanimous. (MSA on file in district office)

**4.07 SCHOOL BOARD APPROVES 2016-2017 TENTATIVE BUDGET FOR ADVERTISING -**

The 2016-2017 Tentative Budget was presented by Superintendent Edwards and Tammi

Maund, Director of Financial Services. Following discussion, the 2016-2017 Tentative Budget and Millage Rate was unanimously approved for advertising following a motion by Mrs. Marion McCray and a second by Mr. Taylor McGrew. The first public budget hearing is scheduled for Tuesday, August 2, 2016 beginning at 6:00 p.m. (Budget information on file in district office)

- 4.08 **BILLS APPROVED FOR PAYMENT** – The bill list, as presented ready for payment, was unanimously approved on a motion by Mr. Darren Driver and a second by Mrs. Marion McCray. (Bill list on file with Supplemental Minutes)
- 4.09 **BUDGET AMENDMENTS** – There were no budget amendments today.
- 4.10 **SCHOOL BOARD APPROVES TRIP REQUEST** – A request for the LHS Cheerleaders to attend cheer camp in Lakeland, Florida July 25-28, 2016 was presented for the Board's approval. The trip request was unanimously approved on a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker.

#### **ITEMS FOR INFORMATION**

- 5.01 Principal's Monthly Financial Report on Internal Funds.
- 5.02 LES Grade Level Chairpersons for 2016-2017.
- 5.03 Budget Time Line.
- 5.04 Purchase Orders.
- 5.05 Financial Statement.
- 5.06 Athletic Department Budget – Board members stated that they would like to see how funds are distributed between athletic teams. Superintendent Edwards advised that he would get with Mike Harris, Athletic Director, concerning this request.



**ADJOURNMENT**

With business complete, Mr. Jeff Walker made the motion to adjourn the meeting. Mr. Darren Driver gave the second. The meeting was adjourned at 8:05 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board