

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### REGULAR MEETING, MAY 15, 2018

The Lafayette County School Board convened in regular session, Tuesday, May 15, 2018 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; Ms. Leenette McMillan-Fredriksson, School Board Attorney; and SRO Jacqueline Knight. Administrators present were Mrs. Gina Hart, Director of Teaching and Learning Services; Mr. Joey Pearson, Director of Support Services; Mr. Stewart Hancock, LHS Principal; and Mr. Stephen Clark, LES Principal.

#### **CALL TO ORDER**

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Taylor McGrew gave the invocation and Superintendent Robert Edwards led the Pledge to the Flag.

#### **RECOGNITIONS/PRESENTATIONS**

**STUDENTS OF THE MONTH** - The students named below were recognized for being selected

*Student of the Month* for May 2018.

LES (K-2) – Rahi Thakor

LMS – Jennifer Flores

LES (3-5) – Navaeh Watkins

LHS – Ruben Lawson

Students received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

#### **1. ADOPTION OF AGENDA**

Mrs. Amanda Hickman noted that there was an addendum to the agenda. She asked for a motion to adopt the agenda including the addendum as noted. The agenda was unanimously adopted after a motion by Mr. Darren Driver and a second by Mrs. Marion McCray.

## **2. APPROVAL OF MINUTES**

The Minutes from the April 17 and April 24, 2018 school board meetings were unanimously approved on a motion by Mr. Jeff Walker and a second by Mr. Taylor McGrew. (Minutes to be typed in Official Minute Book)

## **3. CONSENT ITEMS**

The consent agenda, as recommended by Superintendent Edwards, was unanimously approved after a motion by Mrs. Marion McCray and a second by Mr. Darren Driver. These items are listed below:

- 3.01 Approved the following Federal Title Project Applications for the 2018-2019 school year:
  - (a) Title I, Part A – Improving the Academic Achievement of the Disadvantaged
  - (b) Title I, Part C – Migrant Education Program
  - (c) Title II, Part A – Teacher and Principal Training and Recruiting Fund
  - (d) Title III, Part A – English Language Acquisition
  - (e) Title IV, Part A – Student Support and Academic Enrichment Grants
  - (f) Title V, Part B, Subpart 2 – Rural and Low-Income Students Program(All Federal Title Project Applications are on file in district office)
- 3.02 Approved Florida Virtual School Agreements. (Agreement on file in district office)
- 3.03 Approved 2018-2019 Reading Plan. (Plan on file in district office)
- 3.04 Approved Meal Count Procedures for the 2018-2019 school year. (On file in district office)
- 3.05 Approved “Offer vs. Serve” provision for the 2018-2019 school year. (On file in district office)
- 3.06 Approved Career Pathways Articulation Agreement between Tallahassee Community College and Lafayette County School Board. (Agreement on file in district office)

**4. ACTION ITEMS**

4.01 **SCHOOL BOARD APPROVES PERSONNEL ITEMS** – Mr. Taylor McGrew moved to approve the personnel items listed below as presented by Superintendent Edwards. Mr. Darren Driver seconded the motion. The vote for approval was unanimous.

(a) **Resignation** – Accepted letter of resignation from Ashton-Kara Shaw, Allied Health Instructor at LHS, effective May 11, 2018.

(b) **Personnel Recommendations – Administrative** – Approved the following administrators for the 2018-2019 school year:

- Stephen Clark – Principal, Lafayette Elementary School
- Stewart Hancock – Principal, Lafayette High School
- Donald Harrison – Assistant Principal, Lafayette High School
- Tammi Maund – Director of Finance
- Lisa Newman – Assistant Principal, Lafayette Elementary School
- Joey Pearson – Director of Support Services
- Adam Walker – Network Administrator

**Personnel Recommendations – Instructional** – Approved the instructional personnel named below for the 2018-2019 school year:

***Professional Services Contract Personnel for 2018-2019 school year:***

Sandy Bass	Karen Callis	Kacia Colson	Jackie Fike
Kim Fletcher	Francene Folsom	Tammy Guyton	Lisa Hendrick
Brenda Jackson	Leah Jackson	Amy Knight	Heather Laemmle
Monica Land	Becky Long	Angie McCray	Margarette Milton
Joy Padgett	Connie Powers	Alicia Prine	Jeff Scott
Lorri Swafford	Sunny Wimberley	Jimmy Blankenship	Heather Ogburn
Joycelyn Cook	Linda Driver	Derek Garland	Kateesh Hamlin
Alissa Hingson	Susanne Hanson	Mike Harris	Emily Beach
Melissa Law	Becky Sharpe	Mary Koon	Sonya Koon
Sonya Land	Ruby McCray	Melissa Hewett	Cathy Palomino
Jamie Fike	Cindy McCray	Billy Shows	Daryl Fletcher
Lori Sadler	Lisa Hancock	Teresa Hamm	

***Annual Contract Personnel for 2018-2019 school year:***

Jerod Brock	Stephanie Brock	Teodora Celedon	Kim Edwards
Jessica Gainey	Channah Galbraith	Kortney Harris	Jackie Jackson
Shawn Jackson	Kelsey Land	Pamela Moseley	Angie Perry
Marcy Richardson	Elisha Snipes	Ashley Sullivan	Gwen Vann
Dawn Yeager	Annie Day	Tori Lyons	Leah Bryant
Tim Hanson	Dixie Tanner	Mark Beach	Chad Lyons
Carla Jones	Chad Bryant	Lindsey Thomas	Toni Sherrell

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Tracy Kerby                      Madison Shaw                      Hannah Clark                      Keathley Lawson  
Kathy McCray (part-time)

**Recommendations – Instructional** – Approved Gina Hart for the Sixth Grade ELA teaching position at Lafayette High School for the 2018-2019 school year. Mrs. Hart will transfer from her district administrative position.

**Adult Education Personnel for 2018-2019 school year:**

Kathy McCray, ABE and GED Teacher (part-time)  
Shawn Jackson, ABE and GED Teacher for Jail, Recruitment, Substitute (part-time)  
Billy Shows, Recruitment and Substitute (part-time)  
Emily Beach, Online GED and TABE Examiner, Registration, Career Pathways (part-time)  
Debra Riley, Online TABE Examiner Substitute (part-time)

**Personnel Recommendations – Non-Instructional**

Approved Amanda Andrews for the bookkeeper position at Lafayette Elementary School for the 2018-2019 school year. This is a ten (10) month position.

Approved Sara Hill for the position of bus driver for the remainder of the 2017-2018 school year. This is a nine (9) month position.

Approved Amy Garland for the ESE Inclusion Paraprofessional position at Lafayette Elementary School for the 2018-2019 school year. This a nine (9) month position.

**Personnel Recommendations – Substitute Workers**

Approved Dale Croft as a permanent substitute teacher in Band for the 2018-2019 school year.

Approved Steven Hill as a substitute bus driver for the remainder of the 2017-2018 school year.

- (c) **Request for ILD Leave** – Approved request from Gwen Vann, LES Reading Coach, for 12 hours of “Illness in the Line of Duty” Leave for April 2018.
- (d) **Request for Leave of Absence** – Approved request from Jeannette Williams, Paraprofessional at LES, for leave of absence from May 7, 2018 through the remainder of the 2017-2018 school year.

4.02 **SB POLICY NO. 5.02 – HOMELESS STUDENTS - APPROVED FOR ADVERTISING –**

Following discussion, Mr. Jeff Walker moved to approve School Board Policy No. 5.02 – *Homeless Students* for advertising. It was noted that this replaces the current policy. Mrs. Marion McCray seconded the motion. The vote for approval was unanimous. A public

hearing will be held on this matter at the next regular school board meeting. (School Board Policies on file in district office)

4.03 **PUBLIC HEARING – SCHOOL BOARD POLICIES** – At 6:30 p.m., Mrs. Amanda Hickman announced that the School Board would hold a public hearing in order to consider approval of the following school board policy as advertised: SB Policy No. 2.20 *Wellness Program*. It was noted that this replaces the current policy. The public hearing was conducted with no public comment. Following discussion, Mr. Taylor McGrew moved to approve SB Policy No. 2.20 *Wellness Program*, as advertised. Mrs. Marion McCray seconded the motion which was unanimously approved. (School Board Policies on file in district office and district website)

4.04 **SCHOOL BOARD APPROVES FUNDRAISER REQUEST** – On a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver, the following fundraiser request was unanimously approved: *LHS Basketball Program to hold Dodgeball Tournament, May 24, 2018*. Funds raised will be used for camp fees and to purchase needed equipment.

4.05 **SCHOOL BOARD APPROVES BID EXTENSIONS** – Mr. Taylor McGrew moved to extend the following bids for one additional year, beginning July 1, 2018 through June 30, 2019. Mrs. Marion McCray gave the second. The vote for approval was unanimous. The terms and conditions will remain the same as the original contract. They are listed below:

(a) *Architectural Services* – Agreed to extend the bid with Paul Stressing Associates

(b) *LP Gas* – Agreed to extend the bid with J & J Gas Service

(c) *Milk* – Agreed to extend bid with Dairyland

- 4.06 SCHOOL BOARD MEMBER TAYLOR MCGREW, TO SERVE ON FSBA LEGISLATIVE COMMITTEE; MARION MCCRAY IS ALTERNATE** - Superintendent Edwards advised that the Florida School Boards Association Bylaws call for each school board to annually designate a school board member, and an alternate, to serve on the FSBA Legislative Committee. Mr. Darren Driver nominated Taylor McGrew to serve on the FSBA Legislative Committee and Marion McCray to serve as the alternate. Mr. Jeff Walker gave the second. The vote for approval was unanimous.
- 4.07 SCHOOL BOARD APPROVES PARAPROFESSIONAL POSITION AT LHS** – Superintendent Edwards recommended an additional paraprofessional position at Lafayette High School. He stated that his recommendation is based on student need. Mr. Edwards explained that it has been recommended by an IEP team that an upcoming sixth grade student have a one to one paraprofessional with him next year. This student has had a one to one adult with him for the past year and one half at LES. Following discussion, Mr. Taylor McGrew moved to approve the Superintendent’s recommendation to add a paraprofessional position at LHS. Mr. Jeff Walker seconded the motion which was unanimously approved.
- 4.08 DISTRICT LEVEL ADMINISTRATIVE POSITION AND JOB DESCRIPTION** – Superintendent Edwards reviewed his reasons for recommending an additional district level administrative position, Director of Education and Safety. This position would cover school safety, mental health, and other duties as outlined in previous meetings. It was noted that this item was tabled at the April 17, 2018 school board meeting and was further discussed at a workshop on April 24, 2018. Senate Bill 7026 states that each district school superintendent shall designate a school administrator as a school safety specialist for the district. The school safety specialist

must participate in specified training and will be responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures for the school district. Safe school funds are provided to fund the school safety specialist position. Mr. Edwards explained that these are categorical funds and cannot be used for pay raises or hiring instructional staff. He added that these funds can only be used for safe schools expenditures and if not used for those purposes would be returned to the state at the end of the year.

Mr. Edwards expressed his concern in covering the requirements mandated under SB 7026 with our current personnel. He reported that in the past few weeks he has had the opportunity to discuss school safety and mental health with several superintendents, the director of NEFEC, Florida Dept. of Education, president of the Florida School Boards Association, and several leaders within our state. Everyone he spoke with expressed concern on how to properly satisfy the requirements stated in SB 7026 with existing staff. The Superintendent added that he recently attended a conference where the need for increased school safety and the mental health crisis we face today were the topics of discussion. Mr. Edwards stated that the conversations during this conference and the presentations made reaffirmed how important it is for our district to have someone at the district level to lead us in these areas. Mr. Edwards noted that over the past few days he has been in contact with several surrounding school districts. He reported on how these districts are planning to meet SB 7026 requirements.

One of the concerns expressed by board members was safe school funding and the possibility of it decreasing in the future. Mr. Edwards responded that he did not expect safe school funding to decrease in the foreseeable future due to the increased importance being placed

on school safety and school-based mental health care. He added that this position, like all administrative positions, are approved annually. If for some reason there is a major reduction in safe schools funds, and the district is unable to support the position, it will not be renewed. Mrs. Amanda Hickman asked why this could not be a lower level administrative position to save money. Mr. Edwards stated that the position, as proposed, included duties which require education and experience beyond that typically required of an assistant principal. He added that anyone currently serving as a teacher or administrator with more than seven years of experience would be taking a pay cut to move into this position if paid on the administrative level 1 scale. Mr. Edwards further stated that since this would be a district level position with additional responsibilities, we need to be able to attract experienced applicants.

Mr. Darren Driver asked Mr. Edwards about an alternate plan, should the request to add an administrative position not be approved. Mr. Edwards responded that a current administrator would be designated as our district's school safety specialist. Due to the heavy load carried by our current administrators, many of the responsibilities would have to be contracted out. Also noted, based on present estimates, it will cost more to contract these duties out than to hire a district level administrator.

After much discussion, Mr. Jeff Walker moved to approve the Superintendent's recommendation to add a district level administrative position, Director of Education and Safety. Mr. Walker's motion died for lack of a second.



**4.09 SCHOOL DISTRICT TO PARTICIPATE IN COACH AARON FEIS GUARDIAN PROGRAM –**

Superintendent Edwards recommended that the district participate in the Coach Aaron Feis Guardian Program. Sheriff Brian Lamb supports the establishment of this program. It was noted that a school guardian has no authority to act in any law enforcement capacity except to prevent an active assailant on school property. The school guardian program is designed to provide additional assistance during a shooter on campus situation during those early minutes when law enforcement is unavailable. Most classroom teachers are excluded from participation. Sheriff Lamb would appoint as school guardians, school employees who volunteer and successfully complete the required training. Sheriff Lamb would maintain documentation of weapon and equipment inspections, training, certification, inspection, and qualification records. Following discussion, Mr. Taylor McGrew approved participation in the Coach Aaron Feis Guardian Program. Mr. Jeff Walker gave the second. The vote for approval was unanimous. Sheriff Lamb stated that training for this program could begin next month.

**4.10 BILLS APPROVED FOR PAYMENT –** The bill list, as presented ready for payment, was unanimously approved after a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker.  
(Bill list on file with Supplemental Minutes)

**4.11 SCHOOL BOARD APPROVES BUDGET AMENDMENT –** The budget amendment named below was unanimously approved on a motion by Mr. Darren Driver and a second by Mr. Taylor McGrew: *Contracted Program Fund No. 7.*

**5. ITEMS FOR INFORMATION**

5.01 Principal's Monthly Financial Statement.

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5.02 Purchase Orders.

5.03 Financial Statement.

**6. CITIZEN INPUT**

Ms. JoAnna Lemmon addressed the School Board concerning the Department of Children and Families. Ms. Lemmon requested that the School Board adopt a policy outlining procedures for school personnel to follow regarding DCF matters. The School Board and Superintendent Edwards thanked Ms. Lemmon for her input.


**ADJOURNMENT**

With business complete, the meeting was adjourned at 7:45 p.m. following a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray.



Amanda Hickman, Chairperson

ATTEST



Robert Edwards, Superintendent  
and Secretary to the School Board

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**LAFAYETTE COUNTY SCHOOL BOARD**  
**EXECUTIVE SESSION, MAY 15, 2018**

The Lafayette County School Board met in Executive Session on Tuesday, May 15, 2018 immediately following their regular meeting. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; Ms. Leenette McMillan-Fredriksson, School Board Attorney; and Mrs. Gina Hart, Chief Negotiator. During this Executive Session the school board discussed matters pertaining to collective bargaining.

**ADJOURN**

The Executive Session was adjourned at 9:15 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board